

**City of Phillips**  
Phillips Planning Commission  
Municipal Building  
Monday January 4<sup>th</sup>, 2021  
5:00 PM

Committee members: Charles Peterson - Chair, Laura Tomaszewski, Joe Perkins, Ted Kempkes, David Scholz, Patricia Zeitner, and Scott Holoubek.  
Clerk/Treasurer: Shelby Prochnow

This meeting is held in compliance with Wisconsin's Open Meeting Law, S.S. Chapter 19.81 –19.98, Subchapter V. As such it is open to the public.

This meeting may constitute a quorum of the Common Council, or other city committees.

Call to order (presiding officer) Time:\_\_\_\_\_

- a. Greeting
- b. Certification of compliance with Open Meeting Law.

Roll call: Charles Peterson \_\_\_\_\_, Joe Perkins\_\_\_\_\_, David Scholz\_\_\_\_\_, Ted Kempkes\_\_\_\_\_, Laura Tomaszewski\_\_\_\_\_, Patricia Zeitner \_\_\_\_\_ and Scott Holoubek \_\_\_\_\_.

**Discussion-Action Items:**

1. Motion to approve the minutes from the December 21<sup>st</sup>, 2020 Planning Commission Meeting.
2. Discussion/Action regarding minor subdivision in the City of Phillips for Ted Kempkes. Potential approval of CSM.  
215, 217, 219, 221, 223 & 225 County Rd F:
3. Adjournment.

## Meeting Minutes

Phillips Planning Commission

January 4<sup>th</sup>, 2021

Charles Peterson opened the meeting of the Phillips Planning Commission @ 5:08pm

Present: Charles Peterson, Joe Perkins, Ted Kempkes, Laura Tomaszewski, Scott

Holoubek, Patricia Zeitner and Shelby Prochnow.

Others present: None

### Discussion-Action Items:

1. Perkins/ Tomaszewski moved to approve the minutes from the December 21<sup>st</sup>, 2020 Planning Commission Meeting. Carried

2. Discussion/Action regarding minor subdivision in the City of Phillips for Ted Kempkes. Potential approval of CSM.

215, 217, 219, 221, 223 & 225 County Rd F:

Ted Kempkes recused himself as a board member for the discussion due to the conflict of interest.

Ted Kempkes informed the Planning Commission of his want to split the two condo buildings into two separate parcels to sell one of the buildings. Planning Commission only had a few questions regarding the splitting of the parcels. All lot setbacks will be met with the new CSM and the only thing was the Unit 1 building would not meet the 19,000 square foot required lot size since there are 3 units in the building, but the Planning Commission decided to waive that.

Perkins/ Zeitner moved to approve the CSM for Units 221, 223 & 225 on County Rd F. Roll Call: Holoubek – aye, Scholz – absent, Tomaszewski – aye, Zeitner – aye, Kempkes – absent (due to conflict of interest), Perkins – aye. Motion Carried.

3. Perkins moved for adjournment. 5:28pm



Shelby Prochnow  
City Clerk-Treasurer